

Pick Me!

When you hire Pick Me! Floral and Event Design, you will

LOVE THIS DAY!

Creating your ultimate celebration . . . a celebration that is about you and your fiancé . . . that is our passion at Pick Me! Floral and Event Studio. Our mission is to minimize your stress and maximize your joy. Pick Me! offers an array of planning services and provides as much guidance and support as your event requires.

We see ourselves as your collaborator, designer, adviser and all-around navigator through the planning process. Pick Me! Floral and Event Design Studio will assist you with your budget, research and assemble a team of amazing wedding professionals. We will locate resources, guide you through protocol and etiquette and troubleshoot to help you achieve your unique design.

Pick Me! will be on site for your wedding day (or entire weekend) to make sure that everything runs smoothly. We will organize and oversee all deliveries and setups, greet your vendors and troubleshoot when necessary. We will manage the event itself, controlling the flow and timing of the party so you are free to enjoy your guests, your meal, and your first dance . . . your wedding!

Floral, Event Design and Wedding Coordination

Post Office Box 1344 • Fraser, Colorado 80442 • www.pickmewp.com • ph 970.531.9237

Pick Me!

Lily of the Valley (Destination Weekend Package)

For the Bride and Groom who want a full weekend of unforgettable events and a personal coordinator to handle all of the logistics for them, the Lily of the Valley package is the one stop for you and your guests. Included in this package are up to 100 planning hours including in person meetings, email and phone support.

- *Group Lodging
- *Transportation to and from the Airport
- *Research and booking of Group Activities
- *Organization and Attendance of Welcome Reception
- *Personalized Gift / Welcome Bags
 - *surcharge for assembly and distribution
- *Organization and attendance of Wedding Rehearsal
- *Rehearsal Dinner organization and attendance
- *Budget creation and management
- *Timeline creation and management
- *Vendor recommendations for your budget and style
- *Arrange vendor meetings
- *Checklists
- *Contract reviews
- *Assistance and attendance @ Menu selection and details meeting with catering contract
- *Reviewing and proofing of BEO - Banquet Event Order
- *Placement of all rental orders (chair, linens, and lounges)
- *Assist with invitations and other print work
- *Etiquette advice
- *Advice and research in creation of an individual wedding theme
- *Troubleshooting
- *Set-up of personalized items for reception (seating cards, favors, guest book, etc)
- *Return of all personal items used at reception
- *Management of final payments and gratuities to all vendors
- *Unlimited email and phone support
- *Floor plan diagrams / seating chart assistance
- *Phone and email confirmation with all vendors
- *Orchestrate set-up and choreography of ceremony
- *The Emergency Kit
- *One assistant for your special day
- *(Travel up to 200 miles and one night lodging included for your personal coordinator)

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Orchid Coordination Package (Complete Wedding Day Planning)

For the Bride and Groom looking to create a unique and stress free wedding day, Pick Me! will assist you every step of the way. This package includes up to 40 planning hours, phone and email support. Your coordinator will be available for up to 5 2-hour strategy and planning meetings. Included in this package:

Included in this package are:

- *Budget creation and management
 - *Timeline creation and management
 - *Vendor recommendations for your budget and style
 - *Arrange vendor meetings
 - *Checklists
 - *Contract reviews
 - *Assistance and attendance @ Menu selection and details meeting with catering contract
 - *Review BEO - Banquet Event Order
 - *Placement of all rental orders (chair, linens, and lounges)
 - *Assistance with all stationary and print work
 - *Coordination of wedding rehearsal
 - *Etiquette advice
 - *Advice and research in creation of an individual wedding theme
 - *Troubleshooting
 - *Up to 10 hours of coordination on wedding day (see day-of wedding package)
 - *Set-up of personalized items for reception (seating cards, favors, guest book, etc)
 - *Return of all personal items used at reception
 - *Management of final payments and gratuities to all vendors
- (Travel and lodging fees may apply)

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Rose Coordination Package (Day of Event)

For the bride who has planned the perfect day, Pick Me! Will make your vision a reality so you, your family and your friends can LOVE THIS DAY! This package includes a maximum of 15 hours. Your coordinator will be available for 3 1-hour strategy and planning meetings.

Included in this package:

- *Unlimited email and phone support 30 days prior to the event
- *Vendor referrals
- *Wedding day timeline creation and management
- *Floor plan diagrams / seating chart assistance
- *Phone and email confirmation with all vendors
- *Rehearsal attendance and coordination
- *Orchestrate set-up and choreography of ceremony
- *Up to 10 hours day-of assistance and coordination
- *The Emergency Kit
- *Packing and return of all personal items used at wedding
(travel and lodging fees may apply)

The following applies to all packages

Assistant will be needed (at additional \$250) if any of the following are to occur:

- * Ceremony / reception are in different locations
- * More than 10 attendants (5 on each side)
- * Transportation (guest trolleys and / or charter busses)
- * Attendance of more than 200 guests
- * Travel fees of .50 per mile apply

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